

Guidelines for Contributions to Club Delegates and Proxies attending ZI International Conventions and District Conferences

Document Control

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1. Club Delegate attending International Convention:

It is expected all clubs be represented at Conventions by a delegate or proxy.

District Board recommends that the delegate's club should contribute the delegate's entire basic registration fee for International Convention or for small clubs at least 50% of this fee. This registration fee should then be a regular line item in the Club budget. Clubs at their discretion may also support their delegate to attend the main convention dinner.

If the club delegate carries a proxy or proxies for other clubs then the second (and third) club's contribution **should be paid directly to the delegate**, not the club, acknowledging that carrying a proxy does require extra work by the delegate on behalf of the extra club(s) represented.

District Board recommends that the contribution made by a club nominating a proxy to an International Convention should be an amount equivalent to not less than 20% of the basic registration fee.

It is expected that every delegate will present a report to their own club and to any club for which they have carried a proxy vote.

2. Club Delegate attending District Conference:

It is expected that all clubs be represented at Conferences by a delegate or proxy.

District Board recommends that the delegate's club should contribute the delegate's entire basic registration fee for District Conference or for small clubs at least 50% of this fee. This registration fee should then be a regular line item in the Club budget. Clubs at their discretion may also support their delegate to attend the main Conference Dinner.

If the club delegate carries a proxy or proxies for other clubs then the second (and third) club's contribution **should be paid directly to the delegate**, not the club, acknowledging that carrying a proxy does require extra work by the delegate on behalf of the extra club(s) represented.

District Board recommends that the contribution made by a club nominating a proxy to District Conference should be an amount equivalent to not less than 20% of the basic registration fee.

It is expected that every delegate will present a report to their own club and to any club for which they have carried a proxy vote.