



ABN 35 181 681 594 REG A0048048P

Patricia McLean  
 D23 Treasurer  
 25 Robinsons Rd, Frankston Sth Vic 3199  
 Tel (03) 5971 3465, Mob: (0414732852)  
 Email: [trishoffice@bigpond.com](mailto:trishoffice@bigpond.com)  
[www.zonta.org](http://www.zonta.org)  
[www.zontadistrict23.org.au](http://www.zontadistrict23.org.au)

**INSURANCE NOTIFICATION OF EVENTS**

**OTHER THAN BIRTHING KIT OR BREAST CUSHION EVENTS**

Please complete and email to **Stephanie Fox** at Arthur J. Gallagher and District Treasurer as above, **two weeks before event.**

<b>BROKER</b>	<b>Stephanie Fox</b> Account Executive, Brisbane Commercial Arthur J. Gallagher Direct: +61 7 3367 5008 Mobile: +61 417 989 677 Fax: +61 7 3367 5100 <a href="mailto:stephanie.fox@ajg.com.au">stephanie.fox@ajg.com.au</a> <a href="http://www.ajg.com.au">www.ajg.com.au</a>
<b>POLICY NUMBERS</b>	Public/Products Liability Insurance Policy no. GQU188323BPK  Voluntary Workers Personal Accident/Illness Policy no. 02 A025259 PAD
<b>CLUB NAME &amp; CONTACT PERSON</b> (include contact details)	Tel & email:
<b>NUMBER OF VOLUNTEERS &amp; ATTENDEES</b>	
<b>WHEN</b>	
<b>WHERE</b>	
<b>WHAT TYPE OF EVENT</b>	
<b>NOTIFIABLE EVENTS</b>	
<b>IS ATTENDANCE EXPECTED TO BE MORE THAN 150 PATRONS</b> (not applicable events such as sausage sizzles unless other notifiable events as below are included)	
<b>DOES THE EVENT INVOLVE ANIMALS AND/OR AMUSEMENT RIDES?</b> (details to be provided)	



ABN 35 181 681 594 REG A0048048P

Patricia McLean  
 D23 Treasurer  
 25 Robinsons Rd, Frankston Sth Vic 3199  
 ☎Tel (03) 5971 3465, Mob: (0414732852)  
 ✉Email: [trishoffice@bigpond.com](mailto:trishoffice@bigpond.com)  
[www.zonta.org](http://www.zonta.org)  
[www.zontadistrict23.org.au](http://www.zontadistrict23.org.au)

<p><b>IS THE CLUB IN CONTROL OF CONTRACTORS?</b> (particularly contracted Security, Health &amp; Safety and/or other specialised personnel including but not limited to Bouncers, crown control, traffic control staff, riggers, etc)</p>	
<p><b>ALCOHOL OR SIMILAR INVOLVED</b>        Is the Zonta Club directly in control of the service of alcohol or directly in control of the contractors providing the service of alcohol? If the event is at a licensed premise and the premise owners/occupiers are responsible for the service of alcohol, then notification is not required.  <b>If the answer is “yes” – you must provide details of who is responsible for serving and if they hold a current RSA certificate.</b></p>	
<p><b>FOOD PROVISION &amp; SERVICE</b>        Is the Zonta Club directly involved in the provision and/or serving of food where there will be more than 100 attendees?  <b>If the answer is yes – you must provide details of who is responsible and if they hold a current food safety certificate</b>        This does not apply to breast cushion of birthing kit assembly days.</p>	